

MISSING PERSON QUESTIONNAIRE

Interviewer		Interviewee	
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Before starting this Questionnaire :

- *Make sure you introduce yourself and anyone else with you. Your interviewee will be nervous and worried and you need to make them relax as much as possible.*
- *Explain why you are doing the questionnaire, and what will happen afterwards.*
- *Explain that you will go at their pace, **and if at any time they want to stop, they can.***

During the Interview :

- *LISTEN to what they say.*
- *Be calm in tone and body language.*
- *Be sympathetic to the person you are interviewing; watch to see if they are getting stressed e.g. playing with rings etc.*
- *Make eye contact.*
- *Ask open questions : who, what, where, when, how, why – not questions that can be answered with a “yes” or “no”.*
- *Don't ask any more questions than you have to.*

Please try to ensure the following is included with this document on its return :

Item/Information	Tick when included
Recent Photograph of the missing person	
Description	
Point Last Seen or Last Known Point	

*Use as much of this questionnaire as is appropriate for the search you are doing;
some questions may be irrelevant - others vital.*

This form MUST be handed to the Search Manager / OIC

INTERVIEWEE

First Name	Middle Name:	Last Name:
Relationship to Wanderer:		Date Completed:
Home Address:		
Work Address:		
Home Phone No.:	Work Phone No:	
Mobile No:	Other Phone No:	

MISPER DETAILS

First Name	Middle Name:	Last Name:
Called Name:		
Age :	Date of Birth:	
Sex:	Race:	
Height :	Weight :	
Build :	Complexion:	
Eye Colour :	Glasses?	
Hair Colour:	Hair Style:	
Hair Length:	Balding:	
Moustache:	Beard:	
Sideburns:	Facial Details:	
Marks/Scars:	General Appearance:	

CLOTHING

Item	Description	Colour
Headwear		
Tee-shirt / Blouse		
Jumper / Sweater		
Trousers/Overtrousers		
Skirt/Dress		
Coat/Over jacket		
Underwear		
Footwear		
Miscellaneous		

ACCESSORIES AND EQUIPMENT

Item	Owns?	Description	Missing?
Glasses			
Dentures			
Hearing Aid			
Cane / Frame			
Watch			
Jewellery			
Wallet/Purse			
Keys			
Food items			
Money			
Handbag/Bag			
Cigarettes			
Mobile Phone			
Miscellaneous			

PERSONALITY

	YES	NO	If yes, give details
Does the misper suffer from personality or emotional changes?			
Does the misper suffer from delusions?			
Does the misper suffer from paranoia?			
Does the misper suffer from hallucinations?			
Does the misper suffer from depression?			
Has the misper experienced an emotional breakdown?			
Has the misper shown violence towards others?			
Is the misper familiar with the area where last seen?			
What is the mispers favourite area?			
Has the misper been involved with outdoor classes, scouting, military, overnight experiences or outdoor recreation?			
Is the misper afraid of noises, crowds, dogs, traffic, water, horses, the dark or other items?			
Will the misper talk to strangers?			
Is the misper dangerous to themselves or others?			

PLEASE CAN YOU GIVE US SOME BACKGROUND DETAILS ABOUT WHAT HAPPENED BEFORE THEY WENT MISSING, AND THEIR USUAL ROUTINE ETC. :

Where there any unusual circumstances? What happened if so?
What is their usual routine? Have they done anything differently?
Are there any signs giving an indication of how long ago they left (e.g. breakfast things but no lunch things, warm kettle, missed work/habits, etc)
Do they have any hobbies that might have attracted them away?
Who are their closest friends? Have they already been contacted? If not, pls give contact details :
Is there anyone else you think may be able to help us? (e.g. family, friend, partner) : Pls give contact details :
If they felt they may be in danger is there someone they may try to contact?

MEDICAL HISTORY

Does (NAME) have any medical problems ?			
Are they taking any medication for this or anything else? (please name)			
Do they have the medication with them?			
How often should it be taken?		When was it last definitely taken?	
What happens if this medication is not taken or is late?			
Have they had any previous medical conditions we need to be aware of?			
Please can you tell me their doctors name and phone number:			

WANDERING HISTORY

If the misper has ever gone missing before, please record the details here

	Last incident	Previous incident	Previous incident
Date			
Where was the misper last seen			
What was the misper doing when last seen			
Events that might have caused the misper to wander			
What actions did you take			
Where was the misper found			
How was the misper found			
List any medical problems that resulted from being lost			
What was the distance from the PLS			

AND FINALLY:

INTERVIEWER,

Once you have asked your questions:

- *Thank the interviewee*
- *Explain what will now happen*
- *Advise them they will be contacted when the misper is found*
- *Advise them how to contact us (usually via the police) if they remember any other relevant information.*

Dementia Supplement

(This section should be completed for all dementia sufferers)

Dementia Diagnosis (DAT, Vascular, Parkinsons etc):		
Pick the box below that best describes the misper (circle one)		
Mild confusion and forgetfulness, short term memory affected	Difficulty distinguishing time, place and person. Some language difficulties	Nearly complete loss of judgment, reasoning and loss of physical control

	Yes	No
Does the misper know their own name?		
Does the misper know when they are at home?		
Does the misper recognise the local neighbourhood?		
Does the misper recognise familiar faces?		
Will the misper answer to his/her name being called?		
Is the subject able to conduct a conversation?		
Does the misper have the ability to tell time?		

Distance typically walked each day (during past week)	Miles
Greatest distance walked during the past 3 months	Miles
Greatest distance walked during the past ten years	Miles
Number of walks in the past week	
Estimate the greatest distance you believe the person would walk	Miles

Please rate the mispers ability to walk (circle one)				
Confined to bed / unable to walk	Requires walker or cane to walk small distances	Walks unassisted for short distances but shuffles or limps.	Walks with assistance	Walks effortlessly

Activity	Yes	No	N/A
Choose appropriate clothing (with regard to the occasion, neatness, the weather, and colour combination)			
Dress himself/herself completely			
Decide that he/she needs to eat.			
Attempt to telephone someone at a suitable time			
Find and dial a telephone number correctly			
Undertake to go out (walk, visit, shop) at an appropriate time			
Decide to use a mode of transportation (car, bus, taxi)			
Go out and reach a familiar destination without getting lost			
Go out and reach a non-familiar destination without getting lost			
Safely take the adequate mode of transportation (car, bus, taxi)			
Decide to take his/her medications at the correct time			
Take his/her medications as prescribed (according to the right dosage)			
Shows an interest in leisure activity(ies)			

	YES	NO	If YES, give details
Does the person talk about a person or place that is out of town?			
Does the person talk about a person who is no longer alive?			
Does the person talk about visiting a person or place that is out of town?			
Has the person attempted to visit a person or place out of town without supervision?			
Can the person drive a car safely			
Can the person find keys and start a car			
Does the person desire to drive a car			
Does the person travel independently using public or private transportation			
Has the person attempt to travel independently on public or private transportation in the last 6 months			
Does the person walk or travel a considerable distance from home and return unaided.			
Does the person get lost or confused easily in an unfamiliar setting?			
Does the person get lost or confused easily at home/living quarters.			

Please answer the following questions in regards to the last 6 months.

	YES	NO	If YES, give details
Person wanders.			
Person wanders at night.			
Person wanders during the day			
Wandering appears goal-oriented			
Wandering appears random			
Person seeks out exits or tries to escape from present location			
Wandering pattern similar to pacing (back and forth)			
Wandering appears related to a search for a person or place.			